

**MINUTES
KEEP KAUFMAN BEAUTIFUL BOARD MEETING
THURSDAY, MARCH 2, 2006 – 5:30 P.M.
CITY HALL, 209 SOUTH WASHINGTON, KAUFMAN, TEXAS**

**CHAIRMAN
VICE CHAIRMAN
BOARD MEMBER
BOARD MEMBER
BOARD MEMBER
BOARD MEMBER
BOARD MEMBER**

**CAROLYN LONG
LISA PARKER
SHANA HOLDER
ELAINE MARUSAK
KARLA CHANDLER
MARY RENE CLINE
JANICE LINDSEY**

1. **CALL THE MEETING TO ORDER:**

Chairman Long called the meeting to order at 6:07 p.m. Board Members present were Carolyn Long, Lisa Parker, Janice Lindsey and Elaine Marusak. Board Members absent were Shana Holder, Karla Chandler and Mary Rene Cline. Also present was Board Secretary Cindy Kintz.

CONSENT ITEM(S):

2. **CONSIDER APPROVAL OF THE MINUTES OF THE KEEP KAUFMAN BEAUTIFUL BOARD'S REGULAR MONTHLY MEETING HELD ON THURSDAY, FEBRUARY 2, 2006.**

Vice Chairman Parker made a motion, seconded by Board Member Marusak, to approve as written the minutes of the Keep Kaufman Beautiful Board's regular monthly meeting held on Thursday, February 2, 2006. Chairman Long called for a vote with all present Board Members voting AYE. The motion carried.

DISCUSSION/ACTION ITEMS:

3. **NOMINATE AND ELECT CHAIRMAN AND VICE-CHAIRMAN OF THE BOARD FOR A ONE-YEAR TERM (MARCH 2007).**

After a brief discussion, Vice Chairman Parker made a motion, seconded by Board Member Marusak, nominating Carolyn Long as Chairman of the Keep Kaufman Beautiful Board (third term). Chairman Long called for a vote with all present Board Members voting AYE. The motion carried.

Board Member Marusak made a motion, seconded by Chairman Long, nominating Lisa Parker as Vice Chairman of the Keep Kaufman Beautiful Board

(second term). Chairman Long called for a vote with all present Board Members voting AYE. The motion carried.

4. HOLD A DISCUSSION WITH DIRECTOR OF DEVELOPMENT SERVICES TERRY CAPEHART AND GIVE STAFF DIRECTION REGARDING A YOUTH COMMUNITY SERVICE PROJECT.

Chairman Long notified the Board Mr. Capehart was unable to attend the meeting. The Board decided to table this agenda item.

5. RECEIVE A REPORT, HOLD A DISCUSSION AND GIVE STAFF DIRECTION REGARDING THE NEXT RECIPIENTS (ONE BUSINESS AND ONE RESIDENT) TO RECEIVE THE BOARD'S LETTER OF ACKNOWLEDGMENT.

After some deliberation, the Board decided the owners of the house located at 207 East 8th Street would be the next residential recipient to receive the Board's Letter of Acknowledgment for the month of March 2006.

The Board decided The First Assembly of God Church located at 3101 South Houston Street would be the next business recipient to receive the Board's letter of Acknowledgment for the month of March 2006.

The Board requested Board Secretary Cindy Kintz place the Kaufman County Credit Union and Colunga's Meat Market on next month's agenda to consider for April 2006's business recipient.

6. RECEIVE A REPORT, HOLD A DISCUSSION AND GIVE STAFF DIRECTION REGARDING THE FOURTH ANNUAL JULY 4TH CELEBRATION PARADE 2006.

Board Secretary Cindy Kintz informed the Board she had already received permission from (1) Kaufman High School Principal Mark Albin to utilize the parking lot as the staging area again and (2) TxDOT's approval to utilize parts of Houston Street (F.M. 1388), Washington Street (State Highway 34) and State Highway 243 in the parade route. During the discussion over the grand marshal, Mrs. Kintz suggested the convertible ride empty as well as a vacant chair on the review stand in honor and memory of Commander Dane Lieblong of the American Legion Post #165, who past away on February 28th. The Board unanimously agreed with Mrs. Kintz's grand marshal idea. The Board directed Mrs. Kintz to mail out the dignitary letters as soon as possible.

7. RECEIVE A REPORT FROM BOARD MEMBER MARUSAK, HOLD A DISCUSSION AND GIVE STAFF DIRECTION REGARDING THE WALL MURAL PROJECT.

Board Member Marusak reported she was unable to contact Mr. Banks with The Sweet Tooth concerning the mural on the wall in his gift shop. Board Member Marusak suggested contacting the Kaufman Chamber of Commerce to (1)

explain the dilemma the Board was facing over the cost of the project and (2) request if the \$750 they donated could be used towards the Kaufman City Garden Project instead of the wall mural project. The Board directed Board Secretary Cindy Kintz to contact the Kaufman Chamber of Commerce about this matter.

8. RECEIVE A REPORT, HOLD A DISCUSSION AND GIVE STAFF DIRECTION REGARDING THE KAUFMAN CITY GARDEN PROJECT.

During the discussion, Board Secretary Cindy Kintz advised the Board they needed to seek City Council's approval before they proceeded any further on this project. She advised the Board to show the City Council their plan for the project complete with actual cost estimates and ways the Board would be able to fund the project. She advised the Board to obtain a minimum of three (3) quotes for any item or service over \$125. Chairman Long volunteered to obtain estimates on the 15 feet of pathway extending from the sidewalk to the gazebo. Vice Chairman Parker and Board Member Marusak would each obtain an estimate for a gazebo measuring 26 feet in diameter. Board Member Chandler would be contacted to bring her estimates she obtained off the internet ranging from \$3,000 to \$5,000. The labor charge of \$500 to construct the gazebo was included in Board Member Chandler's estimates. The Board decided to hold a work session on Friday, March 10th, beginning at 5:00 p.m. to make the final decisions/preparations to the Board's project presentation to City Council during their next meeting to be held on Monday, March 20th.

9. HOLD A DISCUSSION AND GIVE STAFF DIRECTION REGARDING POTENTIAL PROJECTS FOR *NATIONAL YOUTH SERVICE DAY (APRIL 21 - 23)* AND *EARTH DAY (APRIL 22)*.

The Board tabled this agenda item.

10. REQUESTS/COMMENTS FROM MEMBERS OF THE KEEP KAUFMAN BEAUTIFUL BOARD.

A. BOARD MEMBER LINDSEY - LOTT'S CLEANERS (STEPS & RAILINGS)

Board Member Lindsey informed the Board she obtained a quote of \$175 per rail from a welding shop on U.S. Highway 175 East heading towards Kemp to manufacture, install and paint hand railings around the Courthouse Square. Board Secretary Cindy Kintz advised the Board they needed to have a vote over purchasing the hand railings for the money would be taken from the Board's budget. The Board decided to table this agenda item for further discussion at their March 10th Work Session.

11. ANNOUNCEMENTS FROM THE BOARD SECRETARY.

A. KEEP KAUFMAN BEAUTIFUL BOARD MEMBERS REAPPOINTED

Board Secretary Cindy Kintz informed the Board that Board Members Carolyn Long, Lisa Parker, Elaine Marusak and Karla Chandler were all reappointed for another two year term to the Board by the City Council during their February 21st meeting. Mrs. Kintz also informed the Board the compliments they received from Council Member Janice Murrell.

B. DATES TO REMEMBER:

1. KEEP AMERICA BEAUTIFUL'S *GREAT AMERICAN CLEANUP* (EVENTS HELD MARCH THRU MAY)
2. KEEP TEXAS BEAUTIFUL'S BASIC TRAINING IN SAN ANTONIO (MARCH 8)
3. TxDOT'S *DON'T MESS WITH TEXAS TRASH-OFF* (APRIL 1)
4. TEXAS ARBOR DAY (APRIL 28)

12. ADJOURNMENT.

Without any further business to discuss, Chairman Long adjourned the meeting at 7:11 p.m. with all present Board Members in agreement.

CAROLYN LONG, CHAIRMAN

ATTEST:

CINDY KINTZ, BOARD SECRETARY